March 27, 2024

Dear Vendor,

We would like to invite you to participate as a vendor at the New York State Disability Services Council (NYSDSC) Annual Spring Conference/Meeting, June 2024. Here is the direct link to register: <https://www.nysdsc.org/event-5636389> Attendees include disability providers from the SUNY and CUNY college systems, as well as private, independent, and proprietary institutions.

## The venue for this year’s conference is at the [DoubleTree by Hilton Hotel Rochester](https://www.hilton.com/en/attend-my-event/rocdtdt-dsc-f39523e0-7e89-416f-b90f-ea02da5d7806/)1111 Jefferson Road, Rochester, NY 14623 or contact directly at 1-844-201-4410 to make lodging reservations. Ask for the NYS Disability Services Council room block. Special rates are reserved at the hotel up to availability or until June 5, 2024

This venue allows room to display all your equipment and services. The dates this year are from June 24, 2023, through June 27, 2024. Vendor day specifically will be Wednesday, June 26, 2024. Vendors will have an opportunity to display and demonstrate their wares on Wednesday, 8:00 am set up, 12:00 lunch and networking with the council members, moving through the early evening. A Vendor sponsored wine & Cheese event at 5:00-6:30pm is our traditional end to this day. The fee for exhibitors is $125.00 per display table. This includes access to electricity for Wednesday. If you wish to join us for lunch, please indicate on your registration. Cost for lunch on Wednesday is $45.00 per person.

We are also seeking sponsors for our wine and cheese reception held Wednesday evening from 5:00-6:30. If you are interested in sponsoring, please indicate that on the registration form. NYSDSC accepts online payment on the website. We will display a special flyer with wine and cheese sponsorship information throughout our 4-day event. If paying by check, mail checks and payment to NYSDSC Treasurer; PO Box 74; 120 Kasson Rd. Camillus, NY 13031-0074

Please complete the vendor registration at the website if you are committed to being there and mark your calendar. If there are any issues with the website, please email [webmaster@nysdsc.org](mailto:webmaster@nysdsc.org) . We will provide you with other information, as we get closer to the event. I look forward to hearing from you soon.

Sincerely,

Cynthia Grimley

NYSDSC Access Technology Committee