March 12, 2019

Dear Vendor,

We would like to invite you to participate as a vendor at the New York State Disability Services Council (NYSDSC) 12th year celebration, Annual Spring Conference/Meeting, June 2019. Attendees include disability providers from the SUNY and CUNY college systems, as well as private and proprietary institutions.

The venue for this year’s conference is at again at the [Hotel Henry](https://www.hotelhenry.com/) in Buffalo, N.Y. directly at 716-882-1970 to make lodging reservations. Ask for the NYS Disability Services Council room block. Special rates are reserved at the hotel for the NYS Disability Services Council room block. For hotel room reservations please call 315-686-1100 and let them know you are with NYSDSC.

This venue allows room to display all your equipment and services. The dates this year are from June 25, 2019 through June 27, 2019. Vendor day specifically will be Wednesday, June 26, 2019. Vendors will have an opportunity to display and demonstrate their wares on Wednesday, 9:00 am set up, 12:00 lunch and networking with the council members, moving through the early evening. A Vendor sponsored wine & Cheese event at 5:00-6:30pm is our traditional end to this day. The fee for exhibitors is $100.00 per display table. This includes access to electricity and lunch on Wednesday.

We would also welcome proposals that expand on assistive technology, current trends in practice and research, and post-secondary education disability topics. Please consider presenting by submitting proposals to: Megan Riedl (riedlm@canton.edu ) for the spring ’19 Conference, as specified on the Proposal form on the main page of the NYSDSC web site. Please notify Nancy Carr of the need for any disability related accommodations no later than June 5th(carrn@sunyocc.edu). The proposal form can be located on the Main page of the website at <http://www.nysdsc.org/> .

We are also seeking sponsors for our wine and cheese reception held Wednesday evening from 5:00-6:30. If you are interested in sponsoring, please indicate that on the registration form. NYSDSC accepts online payment on the website. We will display a special flyer with wine and cheese sponsorship information throughout our 3-day event.

Please complete the vendor registration at the website if you are committed to being there and mark your calendar. If there are any issues with the website, please email webmaster@nysdsc.org . We will provide you with other information, as we get closer to the event. I look forward to hearing from you soon.

Sincerely,

Sumana Silverheels

Chair, NYSDSC Access Technology Committee

Buffalo State College